

DOCUMENTS TO BE PROVIDED

for the recognition of the qualification of **Midwife**, obtained in any EU Member State, in the Swiss Confederation or in the EEA (Iceland, Liechtenstein, Norway) by EU citizens, citizens from the Swiss Confederation and citizens from in the EEA (Iceland, Liechtenstein, Norway).

1. Copy a valid Identity Document (ID) displaying the signature of the person concerned.
If the personal data in the provided documents are different from the currently valid personal data, the applicant will provide appropriate certification, attesting that the identity documents refer to the same person.
2. If the application is not submitted directly by the person concerned, this one can delegate a trusted person (natural person or service company) to submit the application on his or her behalf and/or to follow the assessment procedure. In this case, the delegated person/company will provide specific mandate, with original non-authenticated signature, attaching copy of the IDs both of the delegator and the delegatee.
3. Copy of the specific degree.
4. Copy of the certification/license enabling your professional practice, obtained in the country where your qualification was issued, if applicable in that country.
5. Copy of the Certificate of Conformity, in accordance with the current EU law (Directive 2005/36/EC and subsequent amendments), concerning the qualification whose recognition you are applying for. The Certificate of Conformity will be issued by the competent Authority of the country where you obtained your qualification.
6. Payment of a stamp duty of € 16,00, attaching copy of the bank transfer **receipt**. Only bank transfer is accepted.
7. [Self-declaration for the documents](#) submitted by the applicant, provided with date and signature (either digitally, with a qualified electronic signature as provided by *eIDAS Regulation (EU) No. 910/2014*, or printed, signed with a handwritten signature and scanned) whereby the applicant declares:
 - neither being nor having been applied disciplinary, administrative and criminal measures or sanctions, linked to the provision of his or her professional services;
 - that the copy of qualifications and other documents attached to the submitted application is authentic and faithful to the original;
 - that the translation into Italian of qualifications and other documents attached to the submitted application is faithful to the original text, as produced in the source language.

GENERAL NOTES AND WARNINGS:

All the documents written in a foreign language must be provided with a translation into Italian. Translations will be:

- Simple, provided with a self-declaration (*substitute declaration in lieu of attested affidavit - see specific form in the form set*);
- Sworn by a third translator¹ acknowledged by the Member State of origin or any other Member State of the EU.

This Administration will carry out sample checks to assess the truthfulness of self-declarations, as provided by D.P.R. 445/2000.

This Administration will send any communication regarding the procedure to the address provided in the application form. Therefore, it is up to the applicant to communicate any changes in his or her address timely. Notice of changes can be given using the same method chosen to submit the application.

This Administration will not be held responsible if notices are not received because of transfer, or wrong indication of the receiving address by the applicant, or return to sender for overdue mail holding.

Remember that pursuing a health profession in Italy BEFORE the qualification is recognised by the Italian Ministry of Health is a criminal offence.

¹ See [Code of Conduct](#) approved by the Group of Coordinators for the recognition of qualifications, under DIRECTIVE 2005/36/EC - 1.Af