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the Better Training for Safer Food
Initiative of the European Union



ORGANISATION AND IMPLEMENTATION OF TRAINING ACTIVITIES ON

OFFICIAL CONTROL REGULATIONS

2020 96 06

UNDER THE “BETTER TRAINING FOR SAFER FOOD” INITIATIVE

1. COURSE OBJECTIVES

General objective

The objective of this programme is to spread knowledge and best practices in relation to new role on the Official Control Regulation (OCR), to improve comprehension of this complex area of work and further harmonise the approaches and practices of the MS with a view to increasing the efficacy of the competent authorities/control bodies to verify compliance with the legal requirements in the field of statutory controls.

The “Official Control Regulation” (Regulation (EU) 2017/625) modernises EU control legislation by providing for more risk-based approach, by sharpening enforcement tools and by integrating more consistently the system of official controls in the animal health, plant health and plant reproductive material sectors. As to the financing of official controls, it aims to ensure the availability of stable and appropriate resources, ensure equity and fairness in the financing of official controls and improve transparency.

Specific objective

From a more specific point of view, the OCR programme aims to:

- Increase knowledge and provide for a common and unambiguous understanding of EU legislation and its' consistent and harmonised implementation across the EU and associated countries;
- Improve understanding and exchange the knowledge of the new, modern, risk-based approach in all areas covered by the scope of the Regulation (EU) 2017/625;
- Share the best practices and increase the general awareness of, and level of preparedness for, the EU regulatory framework for official controls along the agri-food chain;
- Disseminate the findings of the seminar as relevant and implement the possible solutions with respect to official controls and other official activities to be carried out in the Member States and associated countries as of 14 December 2019;
- Strengthen the Commission's priority's in the area of the European Green Deal and the Farm to Fork strategy for a fair, healthy and environmentally friendly food system.



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2. SELECTION CRITERIA FOR PARTICIPANTS

Participant must:	<ol style="list-style-type: none"> 1. Fulfil the eligibility criteria 2. Meet the minimum requirements 3. Be selected using the evaluation criteria
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Eligibility criteria for Course on Official Control Regulations

The training is addressed to both to officials from relevant competent authorities involved in policy making, planning and control activities (at central or regional level), and field inspectors involved in such control activities, including border control post staff, Plant Health Officers, Animal Health Officers, Food inspectors etc.

Participants must meet the minimum requirements below to ensure they can follow and fully participate in this course. Participants who do not meet the minimum requirements should not be proposed for the training.

Minimum requirements for Official Control Regulations	Yes/No
Participant must: Have a sufficient level of language: in order to ensure the transfer of knowledge and opportunities to exchange views, participants should master the language of the training session for which they applied, if not specified otherwise the official language of the workshops will be English.	

The evaluation criteria should be used as a tool to prioritise participation (higher score indicates higher priority), but there is no minimum score necessary.

Evaluation criteria for Course 2		Enter Score
a)	Experience in official controls within a competent authority in areas of food/feed safety, animal health or animal welfare, in particular in areas such as prevention of risks to human and animal health arising from animal by-products and derived products. <u>Scoring</u> less than 3 years = 0 points; ≥ 3 years = 5 points; 5 - 10 years = 10 points; > 10 years = 12.5 points	
b)	Experience in implementing official control techniques within a competent authority in areas of food/feed safety, animal health or animal welfare, in particular in areas such as official control on animals and goods entering the Union or exported. <u>Scoring</u> no experience = 0 points; < 2 years = 5 points; 2-5 years = 7.5 points; > 5 years = 10 points	
c)	Contribution towards: <ul style="list-style-type: none"> ■ Organic production; ■ PGI and PGO <u>Scoring</u> no experience = 0 points; < 2 years = 5 points; 2-4 years = 10 points; > 4 years = 12.5 points	



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d)	<p>During the course, participants will be provided with a training package to be used as support dissemination material. Commitment to disseminate the knowledge received is a prerequisite for course participation.</p> <p><u>Scoring</u></p> <ol style="list-style-type: none">1. Commitment to distribute the training material among their colleagues = 5 points;2. Point 1 plus preparing and giving presentations based on the training material for the staff of national competent authorities/uploading training material to national competent authorities' intranets/websites = 10 points3. Points 1, 2 plus preparing informative articles in the professional national journals = 15 points4. no commitment = 0 points	
Maximum total score		50



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3. COUNTRY ALLOCATIONS

A total of 240 seats will be allocated across the 8 Face-to-Face sessions according to the tables below. Please note that due to COVID-19 pandemic, the number of Face-to-Face events could be “converted” in a virtual environment.

In case of implementation of virtual sessions, the number of participants will rise in order to reach 600 virtual participants for the full project, hence respective Countries can send more participants requests than the limit stipulated for face-to-face activities.

The share for each country will not change. Empty seats shall be filled from the reserve list as per face-to-face seminar procedures.

TABLE 1: SUGGESTED ALLOCATION FOR EU MEMBER STATES AND CANDIDATE COUNTRIES, FOR FACE-TO-FACE SESSIONS

	Country / suggested allocation					
Member States	Austria	5	Germany	11	Poland	10
	Belgium	7	Greece	7	Portugal	10
	Bulgaria	6	Hungary	8	Romania	7
	Croatia	6	Ireland	8	Slovakia	6
	Cyprus	6	Italy	10	Slovenia	6
	Czech Republic	6	Latvia	7	Spain	11
	Denmark	8	Lithuania	8	Sweden	7
	Estonia	6	Luxembourg	5		
	Finland	7	Malta	7		
	France	11	Netherlands	6		
		Total Member States 202				
Candidate Countries	Albania	3	North Macedonia	5	Turkey	4
	Montenegro	3	Serbia	4		
	Total Candidate Countries 19					
Global participation EU Member States and Candidate Countries 221						

TABLE 2: SUGGESTED ALLOCATION FOR OTHER NON-EU COUNTRIES, FOR FACE-TO-FACE SESSIONS

	Country / suggested allocation		
EFTA/ EE/ countries with special requirements	Iceland 3	UK (Northern Ireland) 4	Switzerland 3
	Norway 5		
	Total EFTA/EEA Countries 15		
Potential candidate countries, Eastern Partnership and Southern Neighbourhood countries.	Bosnia and Herzegovina 2	Kosovo 2	
	Total Potential candidate countries, Eastern Partnership and Southern Neighbourhood countries 4		
Global participation other non-EU Countries 19			

Should you consider that the number of allocated seats is insufficient to meet your country's training needs, please contact the Project Manager Marco MADEDDU or Registration manager, Clara BLANCO at 20209606.ocr@aets-consultants.com as soon as possible, providing an explanation.

The contractor will evaluate your request and pass it to the Contracting Authority for consideration.



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4. TRAINING DATES

The dates of the events will be adapted to the restrictions related to the sanitary crisis. The project will start in virtual format for the first 2 Sessions and will carry on in Face to Face from the 3rd Session onwards with dates shown in the respective Calendar.

In case the sanitary crisis should worsen, all sessions will continue in virtual mode until further notice from the Commission.

TABLE 2: VIRTUAL CALENDAR OF THE SESSIONS

S1 S2	S3 S4	S5 S6	S7 S8	S9 S10	S11 S12
October 2021 12 th – 15 th	January 2022 11 th -14 th	March 2022 08 th - 11 th	June 2022 07 th – 10 th	Oct. 2022 04 th – 07 th	Dec. 2022 06 th – 09 th
Dec. 2021 07 th -10 th	February 2022 01 st – 04 th	April 2022 05 th – 08 th	July 2022 05 th – 08 th	Nov. 2022 15 th – 18 th	January 2023 10 th -13 th

Year	Training session	Proposed dates	Location	Deadlines
2021	1	October 2021 12 th – 15 th	ONLINE BigBlueButton	13 th September 2021
	2	Dec. 2021 07 th -10 th	ONLINE BigBlueButton	1st November 2021

TABLE : F2F CALENDAR OF THE SESSIONS

S3	S4	S5	S6	S7	S8
Feb. 2022 1st – 4th Trim Ireland	March 2022 8th - 11th Zagreb Croatia	April 2022 5th - 8th Riga Latvia	May-June 2022 31st – 3rd Bologna Italy	Oct. 2022 4th – 7th Riga Latvia	Nov. 2022 15th -18th Bucharest Romania



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ANNEX 1: BACKGROUND AND MAIN TOPICS COVERED IN TRAINING

Background

The objective of this project is to improve knowledge and to raise awareness of the new provisions, regime and approach which is adopted based on the "Smarter rules for safer food" principles.

On year 2013 The European Commission adopted a package of measures to strengthen the enforcement of health and safety standards for the whole agri-food chain.

The new package of provisions aimed to modernise, simplify, and strengthen the agri-food chain in Europe. The package responded to the call for the better simplification of legislation and smarter regulation thus reducing administrative burden for operators and simplifying the regulatory environment. The EU legislation covering the food chain consisted of almost 70 pieces of legislation. One of the goals of new package of reform was to reduce the number of legislation and to reduce the red tape on processes and procedures for farmers, breeders and food business operators (producers, processors and distributors) to make it easier for them to carry out their profession.

Europe had and still has the highest food safety standards in the world. However, the horsemeat scandal has shown that there is room for improvement, even if no health risk emerged. The new approach and the new reform had shown that the system can respond to challenges, and it also takes on board some of the lessons learned from the past providing the smarter rules for safer food.

The main elements of the package were official controls, animal health, plant health and plant reproductive material (including seeds).

The New Regulation (EU) 2017/625 (Official Controls Regulation) was published in March 2017 and the new provision applies from 14 December 2020. Regulation (EU) 2017/625 on Official Controls repeals the Regulation (EC) 845/2004 and Regulation (EC) 882/2004 Directives 89/608/EEC, 89/662/EEC, 90/425/EEC, 91/496/EEC, 96/23/EC, 96/93/EC and 97/78/EC and Decision 92/438/EEC. The Regulation (EU) 2017/625 also affects several other sectoral regulations in the areas covered by the Regulation.

Major changes and new elements that are being introduced with the new Regulation (EU) 2017/625 strengthen a high level of food and feed safety, public, animal, and plant health, and guarantee the functioning of the internal market.

The most significant changes that are introduced are the following:

- 1. Simplifies and reduces legal fragmentation;**
- 2.** Strengthens the basic principles of previous laws;
- 3. Improves harmonization of procedures and standards;**
- 4.** Creates the legal basis for future and gives the Commission power to adopt delegated and implementing acts;
- 5.** Establishes the rules for the performance of official controls and other related aspects such as:
 - the financing of official controls;
 - the administrative assistance and cooperation between MS
 - the controls by the Commission in Member States and in non-EU countries;
 - the requirements for importing animals and goods into the Union;
 - the establishment of information management system – IMSOC;
- 6.** The scope of the regulation has been extended to cover the agri-food chain, including organic production and controls of marketing standards to identify fraudulent or deceptive practice;
- 7.** Maintains the risk-based principle of official controls;
- 8.** Much attention is paid to detection of food fraud. Fraud is an essential element of risk and part of risk assessment;
- 9.** Highlights the obligation of competent authorities to limit or minimise the burden on operators while performing official controls;
- 10.** Ensure a high level of transparency of control activities performed by Member States in a harmonised and uniform manner. The scope of this obligation was clarified by identifying the minimum level of information that must be public;



11. Gives the possibilities to delegate official control tasks to delegated bodies or natural person. The conditions for delegation haven't changed;
12. **Provide more flexibility for official laboratories;**
13. More clarity on the methods for sampling, analysis, tests and diagnosis;
14. **Implements the procedure of second expert opinion;**
15. **Provides a new structure for reference laboratories and centres;**
16. Administrative assistance and cooperation plays important role in the new provisions. An important principle that was maintained is the requirement of Member States to facilitate transmission of information through liaison bodies between competent authorities. However, Regulation 2017/625 also requires Member States to facilitate transmission of information coming from law enforcement authorities, public prosecutors and judicial authorities, regarding cases of non-compliance which may pose a health risk or fraud.

Main Elements of Regulation (EU) 2017/625:

1. **Extended scope covers:**
 - Food and food safety;
 - Deliberate release into the environment of GMOs for the purpose of food and feed production;
 - Feed and feed safety;
 - Animal health requirements;
 - Prevention of risks to human and animal health arising from animal by-products and derived products;
 - Animal welfare;
 - Protective measures against pests of plants;
 - Plant protection products;
 - Organic production and labelling of organic products;
 - Use and labelling of protected designations of origin (PGO), protected geographical indications (PGI) and traditional specialities guaranteed;
 - Official controls on animals and goods entering the Union or exported;
 - Official controls of marketing standards to identify possible fraudulent or deceptive practice.
2. Fully risk-based approach to official controls;
3. **Tools to minimize the administrative burden on operators;**
4. **Designation of Competent authorities and provisions on cooperation between Member States;**
5. Obligation of competent authorities and organic control authorities;
6. **Operator rights of appeal;**
7. **Confidentiality obligations;**
8. **Methods and techniques of official controls;**
9. **Controls at any stages of production, processing, distribution and use;**
10. **Increased transparency, possibility to publish results of controls and establish rating schemes;**
11. **Obligations of operators;**
12. **Additional specific rules for certain areas:**
 - Food hygiene;
 - Residues;
 - Animal by-products and derived products;
 - Animal welfare;
 - GMOs in relation to food and feed production;
 - Plant protection products;
 - Organic production;
 - PGI and PGO;
 - Newly identified risks in food and feed.
13. Clarification about delegation of tasks of competent authorities;
14. Provisions of sampling, analysis, tests and diagnosis in all areas the scope of official control regulation;



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15. Designation of laboratories. Permanent and temporary derogations from mandatory accreditation;
16. Clarification of cascade of methods to be used for sampling, analysis, test and diagnosis;
17. Second expert opinion as a tool to strengthen operators' rights;
18. Common framework for carrying official controls on animals and goods entering the EU;
19. The use of CHED by competent and custom authorities;
20. Designation and withdrawal of BCPs and minimum requirements;
21. Actions and measures that may be taken in cases of suspected non-compliance or non-compliances;
22. Approval of pre-export controls by the third countries;
23. Cooperation between competent authorities dealing with the animals and goods entering the Union;
24. Financing provisions regarding official controls and other official activities;
25. Uniform framework on official certification, issuance of official certificates and attestation;
26. Designation and responsibilities of reference laboratories and centres;
27. Strengthened mechanism for administrative assistance and cooperation;
28. Harmonised planning and reporting provision regarding MANCP and annual reports by the MS;
29. Commission power to perform controls in a MS and third countries, listing of third countries;
30. Conditions for the entry into Union of animals and goods and equivalence principle;
31. Rules on the training responsibilities of staff of the competent authorities;
32. Rules establishing a common information management system (IMSOC);
33. Broader scope reflected by modified non-exhaustive list of enforcement actions;
34. Reinforced rules on financial penalties for fraudulent or deceptive practices;
35. Repealed a number of sector specific official control provisions in different acts;
36. Empowerments to adapt official control requirements by delegated/implementing acts.

Bringing together participants from different EU MS should contribute to the dissemination of best practices for control procedures, increase the compatibility of these procedures and practices across the EU, ensure consistent and rigorous implementation of EU rules and allow exchange of experience among the MS.

The specific objective of this project is to improve knowledge of this complex area of work and further harmonise the approaches and practices of the MS with a view to increase the efficacy of the competent authorities/control bodies to verify compliance with the legal requirements in the field of protected designations.

Main topics covered in the training

This course is structured to raise awareness and improve knowledge of:

- Official Controls Regulation as a key element of the governance of the agri-food chain\ harmonised Union framework with the integrated approach;
- Overview of previous legislation highlighting the key changes that have been changed, scope, definition and terms used in the Official Controls Regulation;
- The link between OCR and other sectors, especially the veterinary and plant health. The role of official veterinarian and official plant health officer;
- Competent authorities' powers and responsibilities to carry out official controls;
- Collaboration between competent authorities and operators;
- Obligations resulting from the specific rules on transparency of official controls and the possibility for rating scheme systems for operators;
- Risk-based approach applied to the all planning of controls (e.g. use of past data and own-check results, adaptation of control frequencies);
- Specific conditions to be met for delegating certain control tasks from competent authorities to delegated bodies, practice of some member states;
- Official control and other official activities to verify compliance of products of animal origin intended for human consumption;



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- Official controls on animals and goods entering the Union including rules on animals and goods other than those subject to official controls at border control posts and specific rules applicable to import controls on goods, animals and plants at border control posts, including practical aspects of implementation of procedures (best practices) for controls on imports/transits of products (documentary checks, re-entry of Union consignments, channelling, sampling of consignments, laboratory tests, re-enforced checks, non-conforming consignments, etc.) and cooperation with customs services;
- Actions taken in the cases of suspicion of Non – compliance and of non-compliance of animals and goods entering the Union;
- Detection of fraud and regime for sanctions and penalties for fraudulent or deceptive practices\ focus on all sectors of the OCR, official control on e-commerce;
- Enforcement actions by the competent authorities and regime for sanctions and penalties for fraudulent or deceptive practices;

The information management systems (IMSOC) for official controls and mechanisms for administrative assistance and cooperation, official certification and attestation, the use of electronic certificates;

Specific rules on control laboratories, including reference laboratories, and on methods of sampling, analysis, tests and diagnosis used for official controls as well as to other official activities ('cascade of methods'), second expert opinion.



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ANNEX 2: LEGISLATION AND GUIDANCE

No.	TYPE AND NAME OF THE WORKING DOCUMENTS	MAIN OBJECTIVES
1	Regulation (EU) 2017/625 of the European Parliament and of the Council of 15 March 2017 on official controls and other official activities performed to ensure the application of food and feed law, rules on animal health and welfare, plant health and plant protection products, amending Regulations (EC) No 999/2001, (EC) No 396/2005, (EC) No 1069/2009, (EC) No 1107/2009, (EU) No 1151/2012, (EU) No 652/2014, (EU) 2016/429 and (EU) 2016/2031 of the European Parliament and of the Council, Council Regulations (EC) No 1/2005 and (EC) No 1099/2009 and Council Directives 98/58/EC, 1999/74/EC, 2007/43/EC, 2008/119/EC and 2008/120/EC, and repealing Regulations (EC) No 854/2004 and (EC) No 882/2004 of the European Parliament and of the Council, Council Directives 89/608/EEC, 89/662/EEC, 90/425/EEC, 91/496/EEC, 96/23/EC, 96/93/EC and 97/78/EC and Council Decision 92/438/EEC (Official Controls Regulation)	Official controls and other official activities in agri-food chain, financing of controls, administrative assistance and cooperation between Member States, Commission controls in Member States and in third countries, import and transit controls, establishment of IMSOC.
2	Commission Delegated Regulation (EU) 2019/478 of 14 January 2019 amending Regulation (EU) 2017/625 of the European Parliament and of the Council as regards the categories of consignments to be subjected to official controls at border control posts (Text with EEA relevance.)	Subjects composite products, hay and straw to systematic border controls (amendment of OCR)
3	Commission Delegated Regulation (EU) 2019/2127 of 10 October 2019 amending Regulation (EU) 2017/625 of the European Parliament and of the Council as regards the date of application of certain provisions of Council Directives 91/496/EEC, 97/78/EC and 2000/29/EC	Amendment of OCR, change of the date of application of certain provisions of Directives 91/496/EEC, 97/78/EC and 2000/29/EC
OFFICIAL CONTROLS REGULATION 2017/625 DELEGATED AND IMPLEMENTING ACTS		
4	Commission Implementing Regulation (EU) 2018/329 of 5 March 2018 designating a European Union Reference Centre for Animal Welfare	European Union Reference Centre for Animal Welfare (pigs)
5	Commission Implementing Regulation (EU) 2019/66 of 16 January 2019 on rules on uniform practical arrangements for the performance of official controls on plants, plant products and other objects in order to verify compliance with Union rules on protective measures against pests of plants applicable to those goods	Official controls on plants, plant products and other objects in order to verify compliance with Union plant health rules
	Commission Implementing Regulation (EU) 2020/887 of 26 June 2020 amending Implementing Regulation (EU) 2019/66 as regards post-import checks of plants for planting	Amendments of Regulation 2019/66



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6	Commission Delegated Regulation (EU) 2018/631 of 7 February 2018 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council by establishing European Union reference laboratories for pests of plants	Establishing plant EURLS
7	Commission Delegated Regulation (EU) 2019/624 of 8 February 2019 concerning specific rules for the performance of official controls on the production of meat and for production and relaying areas of live bivalve molluscs in accordance with Regulation (EU) 2017/625 of the European Parliament and of the Council	Official controls on the production of meat and for production of live bivalve molluscs
8	Commission Delegated Regulation (EU) 2019/625 of 4 March 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council with regard to requirements for the entry into the Union of consignments of certain animals and goods intended for human consumption	Requirements for the entry into the Union of certain animals and goods intended for human consumption + lists of third countries authorised to export to the EU
9	Commission Implementing Regulation (EU) 2019/626 of 5 March 2019 concerning lists of third countries or regions thereof authorised for the entry into the European Union of certain animals and goods intended for human consumption, amending Implementing Regulation (EU) 2016/759 as regards these lists	Requirements for the entry into the Union of certain animals and goods intended for human consumption + lists of third countries authorised to export to the EU
10	Commission Delegated Regulation (EU) 2019/1081 of 8 March 2019 establishing rules on specific training requirements for staff for performing certain physical checks at border control posts	Training courses requirements for BCP staff
11	Commission Delegated Regulation (EU) 2019/1012 of 12 March 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council by derogating from the rules on the designation of control points and from the minimum requirements for border control posts	Re-designation of BCPs, derogations from BCP requirements
12	Commission Implementing Regulation (EU) 2019/627 of 15 March 2019 laying down uniform practical arrangements for the performance of official controls on products of animal origin intended for human consumption in accordance with Regulation (EU) 2017/625 of the European Parliament and of the Council and amending Commission Regulation (EC) No 2074/2005 as regards official controls	Rules on official controls on the production of meat and for production of live bivalve molluscs
13	Commission Implementing Regulation (EU) 2019/530 of 27 March 2019 designating European Union reference laboratories for pests of plants on insects and mites, nematodes, bacteria, fungi and oomycetes, viruses, viroids, and phytoplasmas	EURLs for pests of plants on insects and mites, nematodes, bacteria, fungi and oomycetes, viruses, viroids, and phytoplasmas
14	Commission Implementing Regulation (EU) 2019/628 of 8 April 2019 concerning model official certificates for certain animals and goods and amending Regulation (EC) No 2074/2005 and Implementing Regulation (EU) 2016/759 as regards these model certificates	Model official certificates for certain animals and goods



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15	Commission Implementing Regulation (EU) 2019/1013 of 16 April 2019 on prior notification of consignments of certain categories of animals and goods entering the Union	Minimum time requirements for prior notification before the physical arrival of consignments
16	Commission Delegated Regulation (EU) 2019/1602 of 23 April 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council concerning the Common Health Entry Document accompanying consignments of animals and goods to their destination	CHED accompanying consignments to their place of destination
17	Commission Implementing Regulation (EU) 2019/723 of 2 May 2019 laying down rules for the application of Regulation (EU) 2017/625 of the European Parliament and of the Council as regards the standard model form to be used in the annual reports submitted by Member States	Standard model form for MS annual reports/ MANCP
18	Commission Implementing Regulation (EU) 2019/1014 of 12 June 2019 to lay down detailed rules on minimum requirements for border control posts, including inspection centres, and for the format, categories and abbreviations to use for listing border control posts and control points	BCP facilities + listing requirements
19	Commission Delegated Regulation (EU) 2019/2090 of 19 June 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and Council regarding cases of suspected or established non-compliance with Union rules applicable to the use or residues of pharmacologically active substances authorised in veterinary medicinal products or as feed additives or with Union rules applicable to the use or residues of prohibited or unauthorised pharmacologically active substances	Requirements for official controls on residues of pharmacologically active substances authorised in veterinary medicinal products or as feed additives.
20	Commission Delegated Regulation (EU) 2019/1666 of 24 June 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards conditions for monitoring the transport and arrival of consignments of certain goods from the border control post of arrival to the establishment at the place of destination in the Union	Monitoring of arrival of consignments at the place of destination (products of animal origin, animal by-products)
21	Commission Delegated Regulation (EU) 2019/2074 of 23 September 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards rules on specific official controls on consignments of certain animals and goods originating from, and returning to the Union following a refusal of entry by a third country	Specific official controls for animals and goods returning to the Union after refusal of entry by third country
22	Commission Implementing Regulation (EU) 2019/1715 of 30 September 2019 laying down rules for the functioning of the information management system for official controls and its system components (the IMSOC Regulation)	IMSOC Regulation, exchange of information between authorities and the format of the CHED
23	Commission Implementing Regulation (EU) 2019/1685 of 4 October 2019 designating a European Union Reference Centre for Animal Welfare for poultry and other small farmed animals	EU Reference Centre for animal welfare (poultry and other small farmed animals)



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24	Commission Delegated Regulation (EU) 2019/2122 of 10 October 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards certain categories of animals and goods exempted from official controls at border control posts, specific controls on passengers' personal luggage and on small consignments of goods sent to natural persons which are not intended to be placed on the market and amending Commission Regulation (EU) No 142/2011	Categories of animals and goods which are exempted from BCP controls. Set the conditions under which these derogations apply
25	Commission Delegated Regulation (EU) 2019/2123 of 10 October 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards rules for the cases where and the conditions under which identity checks and physical checks on certain goods may be performed at control points and documentary checks may be performed at distance from border control posts	Identity and physical checks at control points, documentary checks at distance from BCP
26	Commission Delegated Regulation (EU) 2019/2124 of 10 October 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards rules for official controls of consignments of animals and goods in transit, transshipment and onward transportation through the Union, and amending Commission Regulations (EC) No 798/2008, (EC) No 1251/2008, (EC) No 119/2009, (EU) No 206/2010, (EU) No 605/2010, (EU) No 142/2011, (EU) No 28/2012, Commission Implementing Regulation (EU) 2016/759 and Commission Decision 2007/777/EC	Transit, transshipment and onward transportation through the Union.
27	Commission Delegated Regulation (EU) 2019/2125 of 10 October 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards rules concerning the performance of specific official controls of wood packaging material, notification of certain consignments and measures to be taken in cases of non-compliance	Specific official controls for wood packaging material
28	Commission Delegated Regulation (EU) 2019/2126 of 10 October 2019 supplementing Regulation (EU) 2017/625 of the European Parliament and of the Council as regards rules for specific official controls for certain categories of animals and goods, measures to be taken following the performance of such controls and certain categories of animals and goods exempted from official controls at border control posts	Specific controls for categories of animals and goods which are exempted from BCP controls.
29	Commission Implementing Regulation (EU) 2019/1793 of 22 October 2019 on the temporary increase of official controls and emergency measures governing the entry into the Union of certain goods from certain third countries implementing Regulations (EU) 2017/625 and (EC) No 178/2002 of the European Parliament and of the Council and repealing Commission Regulations (EC) No 669/2009, (EU) No 884/2014, (EU) 2015/175, (EU) 2017/186 and (EU) 2018/1660	List of goods (feed and food of non-animal origin) from certain third countries subject to a temporary increase of official controls at BCPs. Rules on the frequency of identity and physical checks, including laboratory tests.
30	Commission Implementing Regulation (EU) 2020/625 of 6 May 2020 amending Commission Implementing Regulation (EU) 2019/1793 on the temporary increase of official controls and	Amendments of Regulation (EU) 2019/1793



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	emergency measures governing the entry into the Union of certain goods from certain third countries implementing Regulations (EU) 2017/625 and (EC) No 178/2002 of the European Parliament and of the Council, and repealing Commission Implementing Regulation (EU) 2015/943 and Commission Implementing Decision 2014/88/EU	
31	Commission Implementing Regulation (EU) 2019/1873 of 7 November 2019 on the procedures at border control posts for a coordinated performance by competent authorities of intensified official controls on products of animal origin, germinal products, animal by-products and composite products	Coordinated intensified controls at BCPs
32	Commission Implementing Regulation (EU) 2019/2128 of 12 November 2019 establishing the model official certificate and rules for issuing official certificates for goods which are delivered to vessels leaving the Union and intended for ship supply or consumption by the crew and passengers, or to NATO or a United States' military base	Establishing the model of certificate for goods which are delivered to vessels leaving the Union and intended for ship supply or to NATO or US military base
33	Commission Implementing Regulation (EU) 2021/632 of 13 April 2021 laying down rules for the application of Regulation (EU) 2017/625 of the European Parliament and of the Council as regards the lists of animals, products of animal origin, germinal products, animal by-products and derived products, composite products, and hay and straw subject to official controls at border control posts, and repealing Commission Implementing Regulation (EU) 2019/2007 and Commission Decision 2007/275/EC	Identify animals and goods subject to systematic border controls with CN codes
34	Commission Implementing Regulation (EU) 2019/2130 of 25 November 2019 establishing detailed rules on the operations to be carried out during and after documentary checks, identity checks and physical checks on animals and goods subject to official controls at border control posts	Detailed rules on the operations to be carried out during and after BCP checks
35	Commission Implementing Regulation (EU) 2019/2129 of 25 November 2019 establishing rules for the uniform application of frequency rates for identity checks and physical checks on certain consignments of animals and goods entering the Union	Rules for the uniform application of the appropriate frequency rate of identity and physical checks on import
36	Commission Implementing Regulation (EU) 2020/466 of 30 March 2020 on temporary measures to contain risks to human, animal and plant health and animal welfare during certain serious disruptions of Member States' control systems due to coronavirus disease (COVID-19) Amendments: Regulation (EU) 2020/714 of 28 May 2020 Regulation (EU) 2020/1087 of 23 July 2020 Regulation (EU) 2020/1341 of 28 September 2020	Temporary measures on controls during Covid-19



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37	Commission Implementing Decision (EU) 2020/1550 of 23 October 2020 establishing the multiannual programme of controls for the period 2021-2025 to be carried out by Commission experts in the Member States to verify the application of Union agri-food chain legislation	Commission multiannual programme of controls for the period 2021-2025 in the Member States, contributes to Commission priority area "The European Green Deal" and to "Farm to Fork Strategy" for a fair, healthier and environmentally - friendly food system.
RELATED SECTORAL EU REGULATIONS		
38	Regulation (EU) 2016/2031 of the European Parliament of the Council of 26 October 2016 on protective measures against pests of plants, amending Regulations (EU) No 228/2013, (EU) No 652/2014 and (EU) No 1143/2014 of the European Parliament and of the Council and repealing Council Directives 69/464/EEC, 74/647/EEC, 93/85/EEC, 98/57/EC, 2000/29/EC, 2006/91/EC and 2007/33/EC	Plant Health Law
39	Regulation (EU) 2016/429 of the European Parliament and of the Council of 9 March 2016 on transmissible animal diseases and amending and repealing certain acts in the area of animal health ('Animal Health Law')	Animal Health Law
40	Regulation (EC) No 178/2002 of the European Parliament and of the Council of 28 January 2002 laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety	Food Law
41	REGULATION (EU) 2018/848 of the European Parliament and of the Council of 30 May 2018 on organic production and labelling of organic products and repealing Council Regulation (EC) No 834/2007	Organic production \ Repealing Council Regulation (EC) No 834/2007 (in force from January 2021)
OTHER WORKING DOCUMENTS WHICH WILL BE USED FOR THE PREPARATION OF THE TRAINING MATERIAL		
42	<p>European Commission RECOMMENDATION of 24.7.2017 on a coordinated control plan on the official control of certain foods marketed through the Internet</p> <p>https://ec.europa.eu/food/sites/food/files/safety/docs/oc_eucp_ecom2017_comm-recom_en.pdf</p> <p>ANNEXES to the COMMISSION RECOMMENDATION on a coordinated control plan on the official control of certain foods marketed through the Internet</p> <p>https://ec.europa.eu/food/sites/food/files/safety/docs/oc_eucp_ecom2017_comm-recom_annex_en.pdf</p>	Coordinated control plan for food supplements and novel foods sold via the Internet.



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43	European Commission 2019 Annual Report “The EU Food Fraud Network and the Administrative Assistance and Cooperation System” https://ec.europa.eu/food/sites/food/files/safety/docs/ff_ffn_annual-report_2019.pdf	Food Fraud\Administrative Assistance and Cooperation System
44	Council Conclusions (16 December 2019) Next steps how to better tackle and deter fraudulent practices in the agri-food chain. https://www.consilium.europa.eu/media/41865/st15154-en19.pdf	Food Fraud\ fraudulent practices in the agri-food chain
45	Council Conclusions (27 November 2014) on the role of law enforcement cooperation in combating food crime https://data.consilium.europa.eu/doc/document/ST-15623-2014-INIT/en/pdf	Food Fraud\ cooperation in combating food crime
46	Council Conclusions (19 October 2020) on the Farm to Fork Strategy https://www.consilium.europa.eu/media/46419/st12099-en20.pdf	Farm to Fork Strategy
47	European Commission COVID-19 Guidelines for border management measures to protect health and ensure the availability of goods and essential services (Brussels, 16.3.2020 C(2020) 1753 final) https://ec.europa.eu/home-affairs/sites/homeaffairs/files/what-we-do/policies/european-agenda-migration/20200316_covid-19-guidelines-for-border-management.pdf	Official controls during COVID-19



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ANNEX 3: PROGRAMME FOR FACE-TO-FACE AND VIRTUAL ACTIVITIES

DAY 1 TUESDAY				
TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
14h30	15h00	1.1 General introduction to the training session	<ul style="list-style-type: none"> Welcome Introduction to the tutors and staff Introduction to the participants and their expectations Information on the Facebook group created for this BTSF project Present the Better Training for Safer Food initiative to participants 	Event Manager and TC
15h00	15h15	Entry test	To assess the knowledge of the participants at the beginning of the course (Up to 15 questions regarding the Regulation (EU) 2017/625)	Event Manager and TC
15h15	16h00	1.2 Overview of Official Controls Regulation	<ul style="list-style-type: none"> Introduction on new Official Controls Regulation (EU) 2017/625 - harmonised Union framework with the integrated approach The Scope of the Official Controls Regulation Overview of previous legislation, the main changes The main elements of the new Official Controls Regulation Coherence and integrity with the sectors (food and feed safety, plant health, animal health, organic farming, by-products and derivate products, PGI, PGO etc.) Legal acts issued bases of Official Controls Regulation Delegating of tasks to delegated bodies or natural person Tasks and powers of the European Commission 	Liene Ansone



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DAY 1 TUESDAY

TIME	TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
16h00 17h45	1.3 The terms and definition used in the Official Controls Regulation. The role of competent authority, involvement of official veterinarian and official plant health officer	<ul style="list-style-type: none"> ▪ The terms and definitions used in the OCR (new elements and link with food and feed safety, animal and plant health, organic production) ▪ Official controls and other official activities ▪ The role of official veterinarian and official plant health officer ▪ Designation of competent authorities ▪ Obligations concerning the competent authorities ▪ Audits of the competent authorities ▪ Quality, consistency and effectiveness of official controls ▪ Types, methods and techniques of controls ▪ Prior notification ▪ Operators, processes and activities subject to official controls ▪ Training obligation ▪ Coordinating the preparation of the MANCP 	Filippo Castoldi
17h45 18h05	Coffee break		
18:05 18:50	1.4. The risk-based approach applied to the planning of controls (e.g. use of past data and own-check results, adaptation of control frequencies).	<ul style="list-style-type: none"> ▪ The management of risks in the Agri-food chain and effective response to food incident or crises ▪ The important data used to prepare the frequency of risk-based controls ▪ Traceability and common lines between various stages of production (From farm to fork) - tools for the risk-based controls ▪ The use of own-check results as a part of official controls ▪ Application of risk-based approach in cases of emergency /Covid-19 ▪ Risk-based controls as a tool to reduce the administrative burden 	Filippo Castoldi
19h00	Welcome Drink and Dinner (Face-to-Face Activities)		



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DAY 2 WEDNESDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
09h00	09h20	2.1 Quiz and discussion	Using an interactive communication system, participants will answer questions on the topics presented in the first half of the morning. The Questioner will consist of up to 10 questions covering the related to quality, consistency and effectiveness of official controls, organization of the controls, including the reduce controls during the Covid – 19, communication with the operators before and after controls, reduction of administrative burden.	Liene Ansone
09h20	10h05	2.2 Strategic intelligence Risk Based planning and delivery of agri-food fraud controls	<ul style="list-style-type: none"> Strategic intelligence, risk-based planning and delivery of Agri-food fraud controls Why an alternative approach is necessary, what challenges does Agri-food fraud present Intelligence Operating Models (IOM) and use in the Agri-food fraud context Annual Strategic Agri-fraud Assessments Control Plans - risk-based prioritisation of official controls, including response, prevention and protection strategies The ability to design and deliver risk-based controls bespoke to needs of locality, region, MS and supra national level 	Robert Philips
10h05	11h015	2.3 Case studies	Case studies - the whole group will be divided into small groups. The main task of the training will be to find out why there is a need for an alternative approach to the organization of official controls, how to design and carry out risk-based controls customized o local, regional, MS and supra national needs.	Robert Philips
11h15	11h25	2.4 Discussion/ outcome/ general findings after case studies		
11h25	11h45	Coffee Break		



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DAY 2 WEDNESDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
11h45	12h30	2.5 Detection of fraud, sanction regime and penalties for fraudulent or deceptive practices in the Agri-food system	<ul style="list-style-type: none"> Defining Food Fraud - Differences between instances of non-compliance and fraudulent and deceptive practice Different approach required, different skills / knowledge Coordination and collaboration the EU Commission response The role of officials identifying and reporting the signals of fraud The intelligence led approach and importance of human intelligence, "whistleblowers", Article 140 Penalties that reflect the seriousness of agri-food fraud and economic gain - Article 130 "Follow the money" - use of alternative in enforcement measures available in criminal law Financial fraud, money laundering, conspiracy, organised crime E-commerce – and food fraud, challenges and response 	Robert Philips
12h30	13h30	Lunch		
13h30	14h20	2.6 Case studies	All group will be divided into small groups and will work with specific cases cover the of Agri-food fraud investigations where the signals of fraud were concealed from Official agencies, Third party accreditation and certification bodies and customer auditors.	Robert Philips
14h20	14h30	2.7. Discussion/ outcome/ general findings after case studies		
14h30	15h10	2.8 Official control and other official activities to verify compliance of products of animal origin intended for human consumption	<ul style="list-style-type: none"> Specific requirements on controls to verify compliance Risk based approach in meat inspection Official auxiliaries and training requirements Official auxiliaries supervision issues Plant Inspection assistant (Private Slaughterhouse inspection personnel) EU Member states various approaches 	Massimo Rescigno



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DAY 2 WEDNESDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
15h10	15h50	2.9 Case studies	Case studies – case studies with examples from MS. The main intention of this practical exercise will be to explain in more detail which tasks shall be allowed or not to be delegated in the light of the specific provisions of Articles 18 to 26 and 28 to 33 of the OCR. All group will be divided into small groups and will work with these subjects.	Massimo Rescigno
15h50	16h00	2.10 Discussion/ outcome/ general findings after case studies		
16h00	16h20	Coffee Break		
16h20	16h50	2.11 Enforcement actions by the competent authorities	<ul style="list-style-type: none"> ▪ Actions in the event of established non-compliance ▪ Enforcement provisions, procedures and methods to be used ▪ Reacting to and dealing with situations posing a risk to public health, animal and plant health ▪ Penalties and procedures applicable to infringements ▪ Prevention of infringements 	Massimo Rescigno
16h50	17h00	2.12 Questions and answers		
17h30		Social event and dinner (Face-to-Face activities)		



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DAY 3 THURSDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
09h00	09h45	3.1 Collaboration between competent authorities and operators, transparency of official controls and the rating system options for operators	<ul style="list-style-type: none"> Documented control procedures Written records of official controls Obligations of operators Operator right of appeal Confidentiality obligations Reducing of administrative burden Strengthening of administrative assistance and cooperation between MS, its role Most recent problems/issues in communication or collaboration between competent authorities Listing of operators Transparency of official controls The rating scales and categorisation of operators and businesses Fairness, consistency and transparency of the rating process 	Massimo Rescigno
09h45	10h30	3.2 The information management systems (IMSOC) for official controls and mechanisms for administrative assistance and cooperation, official certification.	<ul style="list-style-type: none"> The concept and general functionalities of the IMSOC Databases integrated into IMSOC, data exchange and the use (iRASFF, EUROPHYT, TRACES, ADIS) Use of IMSOC in trade of goods and animals, and border controls Official certification and attestations, the use of electronic certificates Data protection and security 	Jana Svetlikova / Vilma Mikelaitienė
10h30	10h50	Coffee Break		



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DAY 3 THURSDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
10h50	11h40	3.3 Group work	The different practical examples from the MS on imported animals or goods will be used to analysis of related documents and setting the control plan and procedure. Emphasis will be placed on baggage control. Presentation of results and discussions. All group will be divided into small groups. The main task will be to identify the control activities to be carried out, to analyze the decisions taken, thus expanding theoretical knowledge and a common understanding of the application of EU law.	Jana Svetlikova / Vilma Mikelaitienė
11h40	11h50	3.4 Discussion/ outcome/ general findings after group work		
11h50	12h50	3.5 Official Controls Regulation – Import controls on animals and goods entering the Union. Organization and management of official controls on BCP.	<ul style="list-style-type: none"> Main official controls principles on animals, products on animal origin, germinal products, by-products, food and feed of non-animal origin and composite products entering the Union. Controls at border control posts, exemptions and differences. Official controls not performed at border control posts The management of risk-based documentary, identity and physical checks, frequency rate Animals and goods exempted from official controls at border control posts Certificates and documents accompanying consignments, use of CHED and procedures in cases of split consignments. Onward transportation, transit, transshipment, ship supply etc. Decisions on consignments Minimum requirements for border control posts Specific training requirements 	Jana Svetlikova
12h50	13h50	Lunch		



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DAY 3 THURSDAY

TIME		TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
13h50	14h30	3.6 Official Controls Regulation – Import controls on plants and plant products entering the Union. Organization and management of official controls on BCP	<ul style="list-style-type: none">▪ Main import controls principles on plants, plant products and other objects▪ The management of obligatory or risk-based documentary, identity and physical checks, frequency rate▪ Requirements on Phytosanitary Certificates▪ Obligation to present information to passengers and to clients of postal services▪ Official Controls on plants, plant products and other objects entering the Union, use of CHED▪ Official controls at border control posts, exemptions and differences.▪ Official controls not performed at border control posts▪ Rules concerning the performance of documentary, identity and physical checks▪ Controls of wood packaging material▪ Certain official controls cases and exemptions - onward transportation, transshipment, transit, goods returning to the Union, identity and physical checks at control points and etc.▪ Categories of goods exempted from official controls at BCP, specific controls on passengers personal luggage	Vilma Mikelaitienė
14h30	14h50	Coffee Break		



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DAY 3 THURSDAY

TIME	TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
14h50	16h05 3.7 Case studies	Case studies will cover two or more practical examples. The cases studies will be selected according to the composition of the group and their competencies - food, animal health, plant health, border control. All group will be divided into small groups. Case studies will cover practical examples from the MS on composite products, non-animal products, feed, plant and plant products. The main task will be to present the risk based approach on import official controls to be carried out, and which should be considered and ensured based on the available information.	Vilma Mikelaitienė/ Jana Svetlikova
16h05	16h15 3.8 C Discussion/ outcome/ general findings after case studies		
16h15	17h00 3.9 Actions taken in the cases of suspicion of non – compliance and of non-compliance of animals and goods entering the Union	<ul style="list-style-type: none"> ▪ Suspicion of non-compliance and intensified official controls ▪ Measures to be taken in cases of non-compliances ▪ Measures to be taken on animals or goods entering the Union from third countries presenting a risk ▪ Follow-up of decisions taken in relation to non-compliance ▪ Special treatment of consignments ▪ Re-dispatch of consignments 	Jana Svetlikova
17h00	17h10 3.10 Questions and answers	Quiz and discussion about topics covered	
17h20	18h00 3.11 Plenary session		
19h00	Dinner (Face-to-Face Activities)		



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DAY 4 FRIDAY –

TIME	TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
08h30 09h10	4.1 The rules on financing of the controls (fees on operators), calculation of fees or charges and transparency tools	<ul style="list-style-type: none"> Financing of official controls and of other official activities Obligation of mandatory fees or charges Setting the other fees or charges Cost calculation criteria Collection and application of fees or charges Transparency of the collection of fees or charges 	Jana Svetlikova / Vilma Mikelaitienė
09h10 09h50	4.2 Specific rules on control laboratories, including reference laboratories, and on methods of sampling, analysis, tests and diagnosis used for official controls as well as to other official activities (cascade principle), second expert opinion.	<ul style="list-style-type: none"> Methods used for sampling, analyses, tests and diagnoses Principles of cascade Second expert opinion Sampling of animals and goods offered for distance sale Designation of official laboratories Obligations and audits of official laboratories Derogations from the laboratory mandatory accreditation 	Liene Ansone
9h40 10h30	4.3 Group work	Group work will cover practical examples from the MS regarding sampling, analysis, tests and diagnosis and dispute cases between competent authority and business operator. All group will be divided into small groups. The main aim is to improve understanding and promote a common understanding of sampling analysis and testing, as well as the possibility for the operator to request a second expert opinion.	Liene Ansone/ Vilma Mikelaitienė/ Jana Svetlikova /
10h30 10h40	4.4 Discussion/ outcome/ general findings after group work		
10h40 11h00	Coffee Break		



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DAY 4 FRIDAY –

TIME	TITLE OF THE SESSION	TRAINING OBJECTIVE / SUBJECTS COVERED	NAME OF TUTOR RESPONSIBLE
11h00 11h20	4.5 Questions and answers		
11h20 11h50	4.6 Training of trainers	Basic concepts of adult training, pedagogical tools and how to disseminate the information received	Training coordinator
11h50 12h10	4.7 Summary session	To highlight key messages from the whole course	Training coordinator
12h10 12h30	4.8 Final test	To assess the knowledge of the participants at the end of the course using an interactive communication system	Training coordinator
12h30 12h50	4.9 Online evaluation	Participants will evaluate the training using the HaDEA on-line evaluation system	Event Manager
12h50 13h00	Closing session	Closing remarks (including the obligation for dissemination) and award of certificates, group photo, USB memory stick	Event manager and Training coordinator
13h00	Lunch and transfer to the airport (Face-to-Face Activities)		



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ANNEX 4: TECHNICAL REQUIREMENTS

The VC sessions will be organised with the use of the BigBlueButton web conferencing tool accessed via a secure Moodle LMS Platform. The participants will be invited to a brief introductory session on Moodle in the week preceding the training. At this introductory session, participants will be invited to log in and test connectivity, audio and video, with AETS staff available to troubleshoot any issues. It will allow participants to become familiar with the platform and the conferencing tool.

They will also receive some general information on the course and have the opportunity to ask questions and to begin to engage with the discussion forums.

The participants must have a computer running the latest software and current browsers, with a working camera and audio system (speaker and microphone) as well as a good internet connection.

Additionally, in the morning of Day 1 of the VC, time will be dedicated to a technical session to refresh participants on the main features of the platform, and ensure connections are working properly.



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ANNEX 5: TRAINING MATERIAL, OUTCOMES AND DISSEMINATION ACTIVITIES

Training material

All participants will receive the training material well in advance of the training. The material will include additional pre-recorded material for offline studies and presentations. Preparatory videos will introduce the specific topic and provide background information to participants.

Off-line portal

Participant will receive access to an off-line portal where they can find useful information, studies, activities to get familiar and integrate the knowledge shared during the event.

Dissemination questionnaire

Two to three months after the respective training session, participants will receive a standard questionnaire requesting information on the dissemination activities of the participant after the training, and details on differences in the approach adopted in day-to-day work following the training.

Self-assessment test

Furthermore, the programme will include an anonymous knowledge test to be carried out at the beginning and at the end of each training session in order to measure the impact of the training on the understanding of the participants of the subjects taught.

Participants are expected to agree to carry out the above tests and to reply to the surveys and questionnaires. Participants agree to be registered in the BTSF Academy and agree to be recorded during Virtual Classroom Training sessions and to take a group photo of the participants and tutors at the end of the training. Videos and photo will be published in the BTSF Academy in the corresponding Training course section and will be visible only to the registered participants in that Training course.

Please find more information regarding data protection here:

<https://btsfacademy.eu/training/mod/page/view.php?id=417>



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ANNEX 6: CONTRACTOR CONTACT DETAILS

Project Manager is Marco Madeddu, assisted by Estelle Pain

Training Coordinator for Course is Liene Ansone

Separate notifications will be sent to National Contact Points for each seminar and will contain the names and contact details of the Event Manager and Assistant Event Manager as well as logistical details on the event.

All official communication between National Contact Points and the project will be maintained through the functional e-mail address 20209606.ocr@aets-consultants.com. or by phone to +33 (0)5 59 72 43 23

The project website is <https://foodinfo-europe.com/> The website will be regularly updated with details of forthcoming courses.

More information can also be found in the BTSF Academy Portal at <https://btsfacademy.eu/training/>